



# Certification for installers

PRODUCT CERTIFICATION

AUDIT & INSPECTION

TEST SERVICES





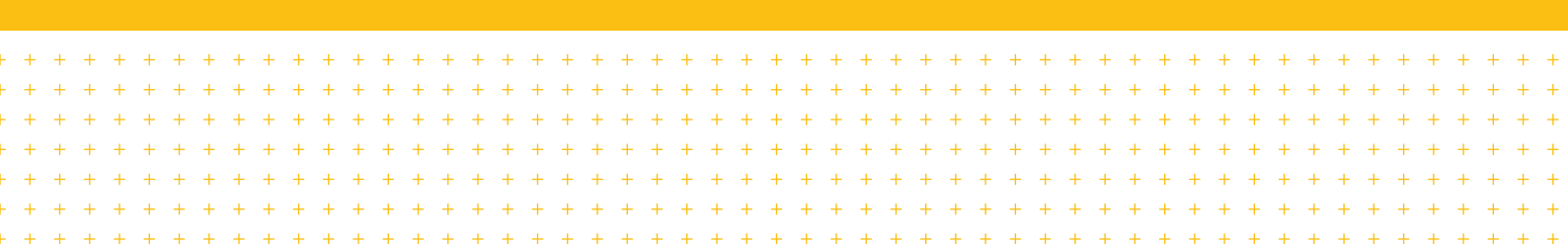
Audit and Inspection

## Certification for Installers

As the authority on product and system certification, we are ideally placed to deliver independent, technical audits and inspections of our clients' factories, sites and installers upholding quality levels in the industry over the long term.

### **Unmatched credibility to deliver audit & inspection services**

- We're trusted by four of the big six energy providers to audit their installers



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# Welcome aboard

## About the BBA Approved Installer Scheme

We are delighted that you have chosen to apply to be a BBA Approved Installer. The BBA Audit & Inspection unit specialises in helping skilled operatives like you demonstrate your expertise, experience and integrity which manufacturers, specifiers and clients seek – enabling you to take advantage of the increased business opportunities.

This document has been created to give you an overview of the services we offer and tells you all you need to know to apply for BBA installer certification.

Our BBA Audit and Inspection (A&I) unit comprises two areas: Construction and Management Systems. **Construction Systems** focuses on installers through inspections at various stages of the installation. **Management Systems** supports businesses through product quality manufacturing assessment such as Factory Production Control (FPC) and ISO services.

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*“UKAS accredited and fully independent, the BBA has over 50 years’ experience providing first class inspection & auditing services to organisations who are committed to maintaining the quality of products and installations to meet industry standards.”*

– Ken O’Sullivan, Business Unit Head Audit & Inspection.





# BBA Approved schemes for all installers

**Independent inspections drive higher quality installations  
enhancing an installer's reputation within the industry**

The purpose of a BBA Approved Installer Scheme is to provide assurance to Manufacturers that their product is consistently installed in accordance with their installation instructions through a network of trained, registered and monitored Approved Installers. As an Installer, becoming BBA Approved demonstrates that you operate to higher standards, enhancing your reputation and making you a preferred choice for manufacturers of the products you work with.

The broad range of inspection services we provide ensures that installers comply with current Building Regulations, the scheme's requirements and quality of installation. The BBA's integrity and expertise are unparalleled, and we bring to the installer schemes the same principles and processes that have given the BBA the respect and recognition it enjoys throughout the building industry.

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## How does the scheme work?

**Annual Office Audit** - The BBA scheme relates to installers who are pre-approved in partnership with the manufacturer or relevant association. Members must demonstrate that they have in place evidence of the competency, skills, training and experience to correctly install a product. In addition, they will need to show that they have a Quality Management System which ensures good records management. The BBA undertakes an annual office inspection at the installer's premises which underpins membership of the scheme.

**Ongoing Site Inspections** - Following the initial training by the manufacturer, the BBA will undertake independent site inspections to assess work in progress and sites completed, again to ensure that installation quality is consistently achieved to the standard required in manufacturer's instructions and relevant industry good practice.

## What are the benefits?

- Manufacturers, Contractors, Specifiers have a quick and easy way to find good quality Installers
- Manufacturers are confident that their products are being consistently installed to their standard
- The scheme can be run in conjunction with a warranty or guarantee provider
- Installers can demonstrate high standards of training supported by a rigorous Quality Management System, staff competency and customer focus

Using the BBA ensures independence and objectivity when reporting – essential elements of any reputable business. The added value of our service is that our scheme positively enhances your marketing efficiency.

If you wish to discuss this matter further, please email:

[clientservices@bbacerts.co.uk](mailto:clientservices@bbacerts.co.uk)



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# Advantages of BBA Approval Installer Scheme and PAS 2030 for insulation installers

## The benefits of becoming a BBA Approved Installer

Becoming a BBA Approved Installer is an excellent way of showing your customers that the work that you and your company does is independently verified by a trusted Notified Body. This reassures them that your work is of a high quality and ultimately reliable.

Manufacturers of BBA Certified insulation products also require them to be installed by BBA Approved Installers in order to satisfy their own compliance requirements. As this is a compulsory proviso, BBA Approved Installers have a distinct advantage in the market place.

Among the benefits you get as a BBA Approved Installer are:

- Membership of a UKAS accredited scheme
- Trustmark membership
- Competent Person Scheme (see page 12)
- Complaints handling support
- Opportunity to work with industry leading BBA Certified products and product suppliers
- Compliance with industry standards gives you better market visibility
- Entrance to PAS 2030 Certification

## BBA's UKAS accredited scheme PAS 2030 Certification

Publicly Available Specification (PAS) 2030 is a standard which opens the door for installers or organisations who wish to carry out the installation of funded Energy Efficient Measures in the UK, including but not limited to the Energy Company Obligation (ECO) schemes.

## Other benefits of our UKAS accredited PAS 2030 Certification:

- Save on costs as the office visit and percentage of the surveillance will already have been covered by the BBA Approved Installer Scheme
- Access to the UK Government's ECO3 scheme and allows you to undertake installation work meaning you can apply for Government funding to assist with your planned installations

To find out more about how the BBA operates PAS 2030 Certification, visit our website: [www.bbacerts.co.uk/ai](http://www.bbacerts.co.uk/ai)

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# Other important schemes for insulation installers

Installers of insulation products and systems can also benefit from the following:

## **Cavity Cleaning Scheme**

Companies who are part of the BBA's Cavity Cleaning Scheme have the opportunity to stand out from the crowd as approved experts. In addition, when you become certified as a BBA Approved Cavity Cleaning Company, we make sure that certification continues in practical terms by providing a number of surveillance visits to your sites every year, so that you continue to benefit from our expert approval services, as an ongoing reinforcement of your existing certification.

## **Cavity Assessment Surveillance Scheme (CASS®)**

BBA CASS® allows installers to survey and ascertain the suitability of a property for cavity wall insulation. This process assists with the planning application, making life easier for you, the installer, the home owner and others involved.

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# More ways to improve your professional profile

## Competent Person Scheme

The BBA Competent Person Scheme (CPS) is an initiative that allows installers of solid wall systems to self-certify their solid wall insulation work. This means you're trusted to deliver work of good quality that meets the standard. Based on the assessment of the information submitted to us, the BBA will issue a certificate to your client and advise the relevant Local Authority that the work has taken place.

You save time by not having to notify Local Authorities prior to commencement or completion of your work, as this will be done by the BBA on completion. You also save time and money as you don't have to pay a Local Authority or an approved building inspector to check your work.

## TrustMark – UKAS accredited

The BBA is officially accredited by TrustMark for the assessment of cavity cleaning, CWI and LI. TrustMark is the only Government endorsed scheme for trades operating in and around the home. TrustMark's accreditation of the BBA allows us to accredit other companies like yours after thorough vetting and onsite inspections that demonstrate that you meet TrustMark standards.

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# Ongoing support

BBA A&I maintains high standards of quality and safety in our industry. Becoming a BBA Approved Installer provides on-going benefits in terms of support, advice and assistance:

- Regular surveillance helps assure you about the quality and standards of your operation
- We advocate your good work to specifiers and other potential customers in social media and by posting on our website
- Advice in the unlikely event of customer complaints – we will offer assistance by investigating the nature of the problem to help you resolve it as quickly as possible.

## Improve your systems and procedures

In today's increasingly competitive markets, organisations need to demonstrate to the public, competitors and other interested parties (such as suppliers and shareholders) a commitment to quality, integrity, safety and the environment.

As an installer based in the UK, you can achieve this with the BBA through certification to Management Systems (MS) such as access to BS EN ISO 9001:2015 (Quality), BS EN ISO 14001:2015 (Environmental), BS EN ISO 45001 and OHSAS 18001:2007 (Occupational Health and Safety).

As part of BBA UKAS accreditation, registration to these QMS measures helps businesses to review their plans, procedures, levels of service and performance – helping businesses make continuous performance improvements in key areas.

To make life even easier, the BBA offers management system registration, testing, product certification and product approvals in one complete package, saving you time and money.

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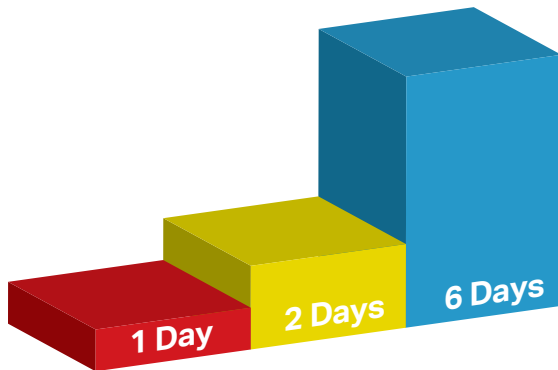
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## Improve your systems and procedures

### COMPETITOR

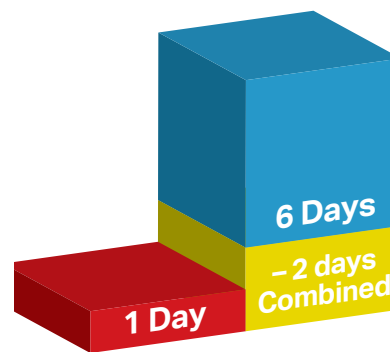
FPC    Product assessment    ISO 9001



Separate days per annum Total 9 days

### BBA BUNDLE

Bundling possible



Combining Services Total 7 Days

2 days audit  
cost saving  
and your time!

Call us to see what we can combine on +44 (0) 1923 665300





# About the BBA

The British Board of Agrément is the UK's leading construction certification body, offering approval, certification, audit and inspection and expert test services to manufacturers of products and systems. Over five decades of unrivalled expertise in building and construction certification means the BBA is quite simply the best possible stamp of approval you can get. BBA Certification is a UK mark of excellence, ensuring products are safe, high quality, reliable and regulatory compliant. As such, the BBA logo is the ultimate symbol of consumer confidence and is sought after as a standard procedure by specifiers and architects operating within the industry.

From a broader perspective, continued association with the BBA strengthens a product brand, building the manufacturer's reputation in the market place. And, as an installer, you'll benefit from this association with a significantly enhanced reputation that puts you quite simply at the top of your profession.

*"All the people we work with, in particular our Approved Installers, benefit hugely from their association with the BBA and the high levels of respectability and integrity that our organisation represents within the Building and Construction industry."*

– Brian Moore, Deputy CEO.

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