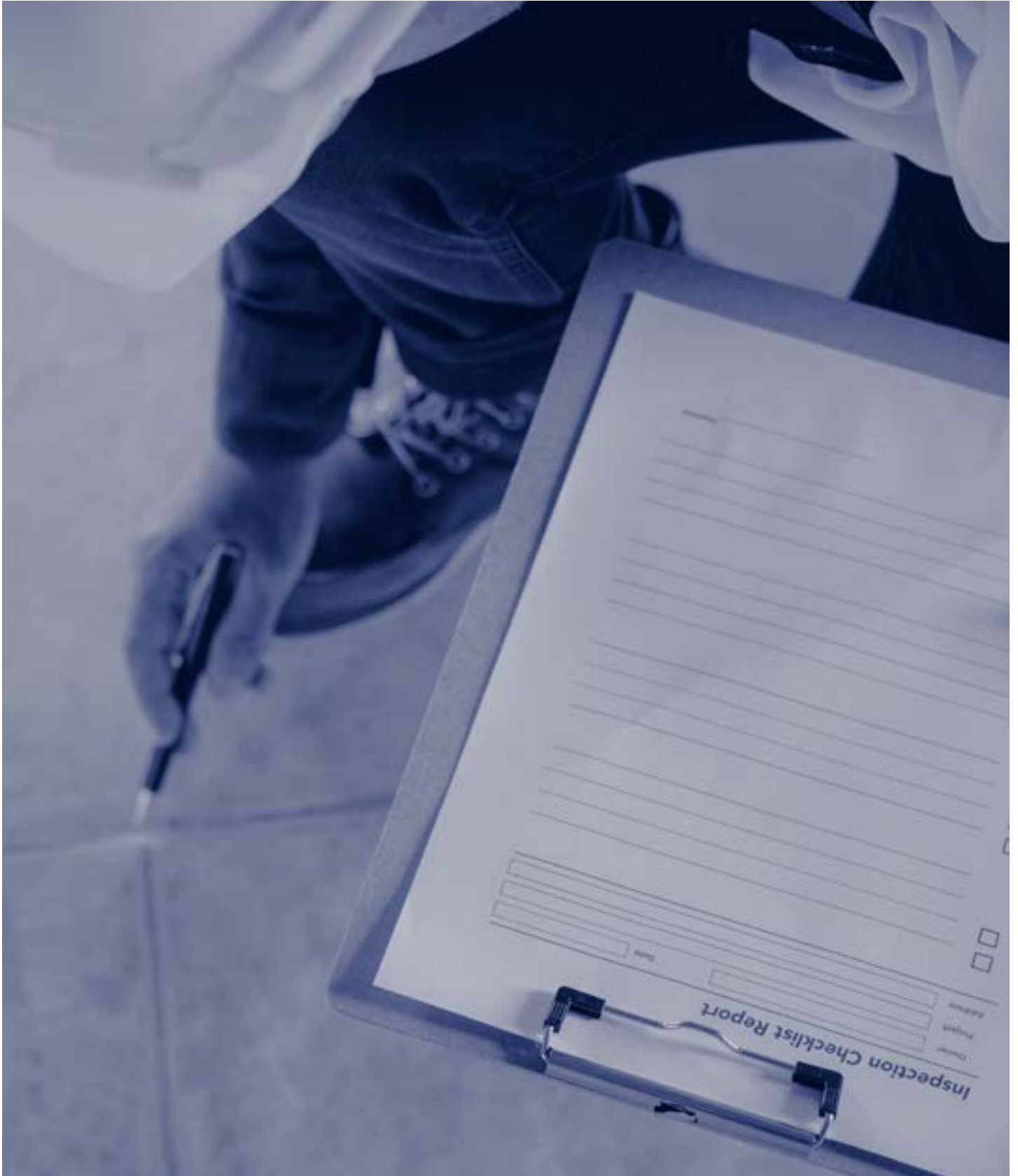




# BBA Associate Consultant Scheme (ACS)

## Application Form – Sample



# Application process

Need help filling out this form?  
Please contact us on:  
01923 665300  
[clientservices@bbacerts.co.uk](mailto:clientservices@bbacerts.co.uk)

## 1. Applicant details

### 1.1 Consultancy Information

Registered company name	Joe Smith Ltd
Trading as	JS Ltd
Address	1 Primary Road
Town/city	Liverpool
County	Lancashire
Postcode	L123 4AB
Company VAT number	L123 4AB
Public Liability Insurance (cover amount, provider and policy number)	£1m PLI Cover XXXXXXXXXX
Professional Indemnity Insurance (cover amount, provider and policy number)	£1m PII Cover XXXXXXXXXX
Company email	jsmith@jsltd.co.uk
Website	<a href="https://www.jsmithjsltd.co.uk/">https://www.jsmithjsltd.co.uk/</a>
Main telephone number	01234 567890

### 1.2 Contact details

Please provide the primary contact details between BBA ACS and your consultancy. This contact will be the recipient of all BBA ACS communications.

Primary contact name	Joe Smith
Job title	Founder
Qualifications / experience	MSc - Strategic Quality Management BAHONS - Business Management E.G 5 Years QHSE experience in construction 1 Year Quality Management experience in rail 10 years consultancy experience across construction, rail and manufacturing (including; doors, windows, plastic polymers)
Telephone	01234 567890
Mobile	01234 567890
Email	jsmith@jsltd.co.uk

## 2. Scope of services

### 2.1 Standards and Schemes

Please indicate all standards and schemes you are able to provide consultancy for.

BS EN ISO 9001 – Quality	Lead Auditor, MSc
BS EN ISO 14001 – Environmental	Internal Auditor
BS EN ISO 45001 – Occupational Health & Safety	Awaiting Transition training
BS OHSAS 18001 – Occupational Health & Safety	Lead Auditor
EN1090 – CE marking for manufacturers of load bearing steel and aluminium structures or structural components	N/A
Other	Further ISO consultancy includes; ISO 27001

### 2.2 Geographical operation area

Please indicate which geographical areas you operate in. e.g Greater London only, Scotland, South West etc	London and South East
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### 2.3 Please indicate which of the EA codes in BBA's accredited schedule you cover

BBA's accredited scope covers the following EA codes for management systems certification.

Standards	Description	EA Code	Full/ Limited	Extent of Scope
ISO 9001 ISO 14001	Textiles and textile products	4	Limited	Preparation and spinning of textile fibres, textile weaving. Finishing of textiles, Manufacture of man-made textile articles, except apparel.
ISO 9001 ISO 14001	Wood and Wood Products	6	Full	
ISO 9001 ISO 14001	Chemicals, chemical products and fibres	12	Limited	Manufacture of basic chemicals, Manufacture of paints, varnishes and similar coatings, printing inks and mastics, Manufacture of other chemical products, Manufacture of man-made fibres.
ISO 9001 ISO 14001 OHSAS 18001 ISO 45001*	Rubber and plastic products	14	Limited	Manufacture of rubber products except tyres and rebuilding tyres, Manufacture of plastic products.
ISO 9001 ISO 14001 OHSAS 18001 ISO 45001*	Non-metallic mineral products	15	Full	
ISO 9001 ISO 14001 OHSAS 18001 ISO 45001*	Concrete, cement, lime, plaster, etc.	16	Full	
ISO 9001 ISO 14001	Basic metal and fabricated metal products	17	Limited	Manufacture of tubes, Other first processing of iron and steel production of non-ECSC ferro-alloys, Casting of metals, Manufacture of fabricated metal products, except machinery and equipment.
ISO 9001 ISO 14001	Construction	28	Limited	Construction of commercial buildings, Construction of domestic buildings, Erection of roof covering and frames, Construction of highways, roads, airfields and sport facilities, Other construction work involving special trades, Building installation.

\* The BBA is migrating to ISO 45001 from OHSAS 18001.

#### EA Codes

Please tick all EA code areas in which you are qualified and active for management systems consultancy.

	4	6	12	14	15	16	17	28
ISO 9001	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ISO 14001	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OHSAS 18001	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
ISO 45001	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### 3. References

#### 3.1 Client one

Please provide the details for two organisations that you have recently supported through the certification process with a UKAS accredited certification body.

Company name	Trusted Corp
Company address	12 High Road, Leeds, L22 2JK
Primary contact name	Chris Jones
Primary contact telephone	07123456789
Primary contact email	c.jones@trustedcorp.co.org
Name of certification achieved	ISO 9001
Support/Services provided	Management System Consultancy
Date achieved	22/10/2016

#### 3.2 Client two

Company name	Validated Corp
Company address	10 Low Rise, Newcastle, N33 3LM
Primary contact name	Alice Taylor
Primary contact telephone	07987654321
Primary contact email	a.tailor@validatedcorp.co.org
Name of certification achieved	ISO 14001
Support/Services provided	Management System Consultancy
Date achieved	01/09/2017

By completion of this form you agree to the BBA contacting the above in order to obtain references.