



- Evidence of suitably controlled environments for sample conditioning and for carrying out the test.
- Traceability of the equipment and accuracy to national or international standards.
- Acceptable format and content of test results and report.

Under some circumstances it may be necessary for a member of BBA staff to assess the laboratory against the principles of ISO 17025, and to witness the testing.

**Sampling and batch traceability**

Irrespective of whether the test is accredited or not, the test report needs to include sufficient information to provide confidence that the samples tested were representative of the product under assessment, including:

- Batch references to allow traceability to standard production and quality control records.
- Confirmation that the manufacturer's installation procedures have been followed.

**Summary**

The above is not intended to be exhaustive, but provides an overview of the type of information that we will need to be able to use 'external' test data as part of your assessment. In all cases, if you have any queries, please contact your BBA Project Manager (preferably before commissioning the work) and they will be happy to explain the specific requirements for your particular contract.